

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Report of Audit of Key West Bureau - FBIS

FROM:

Audit Staff
1201 Key

EXTENSION

NO.

DATE

19 Jul 82

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

A/IG

10 JUL 1982

EV

2.

DD / FBIS

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D/FBIS
212 Key

26/pt J

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FBIS/Reg

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15.

CONFIDENTIAL

16 July 1982

MEMORANDUM FOR: Director, Foreign Broadcast Information
Service

VIA: Acting Inspector General *OV*

FROM:
Chief, Audit Staff

25X1

SUBJECT: Report of Audit of Key West Bureau,
For the Period 1 July 1980 - 30 June 1982

Subject report is attached for your information.

25X1

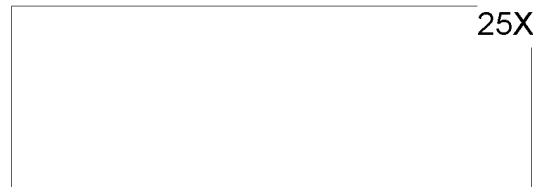


Attachment:
As stated

Distribution:
✓ orig. - D/FBIS
1 - DDS&T
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1 - D/OF



CONFIDENTIAL



25X1

~~CONFIDENTIAL~~

16 July 1982

MEMORANDUM FOR: Chief, Key West Bureau - FBIS

VIA: Acting Inspector General *OL*

FROM:
Chief, Audit Staff

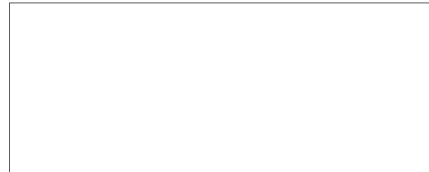
25X1

SUBJECT: Report of Audit of Key West Bureau,
For the Period 1 July 1980 - 30 June 1982

1. Subject report is attached for your information. No recommendations resulted from the audit.

2. We appreciate the cooperation and assistance provided by your staff during the audit.

25X1



Attachment:
As stated

Distribution:
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REPORT OF AUDIT
Key West Bureau - FBIS

For the Period
1 July 1980 - 30 June 1982

BACKGROUND

1. The Key West Bureau of the Foreign Broadcast Information Service monitors radio and television broadcasts originating primarily in Cuba.

2. The Bureau has a personnel complement of [REDACTED]

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SCOPE

3. The audit included a review of administrative functions to evaluate the effectiveness of controls and procedures and to assure compliance with applicable regulations. Financial and logistical transactions were tested to determine whether documentation, approvals and certifications were in accordance with appropriate accounting and reporting requirements and to ensure that expenditures were within the scope of authorized activities.

SUMMARY

4. Administrative controls, procedures and records were effective and in conformance with applicable regulations. Minor administrative matters were discussed with Bureau officials and resolved during the audit. No recommendations resulted from the audit.

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